

AAPB 2006 ANNUAL MEETING EXHIBITOR DEMONSTRATION REGISTRATION FORM

Take advantage of the opportunity to demonstrate your latest product or service in a scheduled 60-minute time slot. The 60-minutes allotted should include the demonstration and Q & A time. Set-up will be 60 minutes before your scheduled time. Complete this Demo Registration Form and return it with your Exhibit Contract and payment. There are a limited number of time slots available on a first-come, first-served basis, so a quick response is needed to ensure participation. If you have any questions, please contact Marjorie Wells at (303) 422-8436.

1. COMPANY INFORMATION

Company Name: _____ Contact Person: _____

2. DEMONSTRATION SESSION INFORMATION TO BE PUBLISHED IN THE AAPB MEETING PROGRAM

Please provide your information as you wish the listing to be printed/posted in AAPB promotional materials. **It is preferred that you email this information to mwells@resourcenter.com.**

TITLE: _____

DESCRIPTION (50 words or less): _____

3. AUDIO-VISUAL NEEDS

AAPB will provide a table, a hard-wired microphone, LCD and a small screen. Any audio-visual needs and costs beyond those provided by AAPB will be the responsibility of the Exhibitor and must be coordinated through the AAPB office. We are unable to order A/V onsite due to time and budget restraints.

Please check the A/V Requirements for your session: Table Screen Hard-wired microphone LCD

Description of Additional A/V Needs: _____

4. SCHEDULE PREFERENCE

In the boxes below, please rank, in number order, your top three (3) choices (ex: 1st, 2nd, 3rd). There are eight, 60-minute time slots available on a first-come, first-served basis. **NOTE:** Those choosing two demo slots must select one morning time and one lunch time. AAPB reserves the right to schedule and change the time slots in the best interest of the overall meeting.

Fri. April 7th	Sat. April 8th
_____ Early AM (between 7-8am)	_____ Early AM (between 7-8am)
_____ Lunch time	_____ Lunch time

All demos will be confirmed in writing by copy of this form.

5. COST AND QUANTITY

_____ Number of demo session(s) – before 1/20/06 at a fee of \$250 each. (maximum of 2 demos per company)

_____ Number of demo session(s) – after 1/20/06 at a fee of \$295 each. (maximum of 2 demos per company)

CANCELLATION POLICY: Cancellations must be in writing and received before **March 10, 2006**. Refunds will be issued, minus a \$50.00 processing fee. No refunds will be issued for requests received after **March 10, 2006**.

Please return this form with the Exhibit Contract.

Office Use: Demo Time: _____
Date: _____
Comments: _____
