

**MNRS Silent Auction Donation Form**  
Please fax completed form to (303) 422-8894 OR email to  
mnrsexhibits@rescourcenter.com

*Office Use only:*

Item number: \_\_\_\_\_

**USE ONE FORM FOR EACH ITEM DONATED**

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**CONTACT INFORMATION (Please print or type)**

Donor Name: \_\_\_\_\_

Contact Name (If donor is a company): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Web site: \_\_\_\_\_

**DONATED ITEM (Please print or type)**

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Name of Item Donated: \_\_\_\_\_

Manufacturer: \_\_\_\_\_ Model #: \_\_\_\_\_ Cost or Value: \_\_\_\_\_  
(\$25 or higher)

\*Complete Description of Item: \_\_\_\_\_

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**\*If your item contains multiple services or products please detail in description.**

**SERVICE OR GIFT CERTIFICATE INFORMATION REQUIREMENTS**

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If you are donating a gift certificate for a service, please include the following information in the certificate or letter.

- Name of product or service
- Description of what is included and what is excluded
- Name of person to contact for further information
- Name, address and full contact information for you or your company
- Instructions on how to redeem item
- Include any additional information such as a photo or description brochure as appropriate
- Date of expiration

**SHIPPING OPTIONS: (Check one)**

- I, or a representative of my company, will bring the above listed item(s) to the Annual Research Conference and deliver it to the conference registration desk. I will receive a written confirmation including details of when and where to turn in items at a later date.
- Our company will **ship** the above item(s) to the MNRS office at MNRS / Silent Auction, 10200 West 44<sup>th</sup> Avenue, Suite 304, Wheat Ridge, Colorado 80033, **to arrive by February 29, 2008\***.

**\*If after February 29, 2008, you must call Allison Mendrys at the MNRS office (720) 898-4831 to make special arrangements to ship to the meeting site or hand carry the item(s) to the Annual Conference.**