

## **MNRS Dissertation Grant Application Checklist**

**Application - All areas listed below will be **uploaded** and submitted to MNRS electronically**

### **Background Information**

1. Title: Title not to exceed 50 characters.
2. Abstract: Not to exceed 300 words single-spaced. State the problem, describe the methods, and identify the relevance to the purpose of the grant.

### **Budget**

- 1) Budget is not to exceed \$2,500. Only expenses essential to the conduct of the proposed research will be funded. No indirect costs are allowed. Prohibited expenses include: purchase of personal computers; educational assistance such as tuition, textbooks, or dissertation preparation; travel or per diem to present papers or posters; and conference registrations.
- 2) Personnel: State percentage of effort on project and salaries and benefits. No subcontractors will be allowed.
- 3) Supplies: Items with a unit cost of \$500 or less.
- 4) Equipment: None allowed.
- 5) Travel: Only as related to carrying out this research proposal.
- 6) Other: Include printing, postage, telephone, and duplicating in this category.

### **NIH Biographical Sketch of Principal Investigator**

The NIH biosketch is to be used for the principal investigator, include NIH biographical sketches for co-investigator(s), major professor/adviser, and consultant(s), if applicable, in Appendix B.

### **Narrative (*word document or pdf*)**

The narrative (including aims/purpose, background and significance, methods) plus facilities and human subjects must not exceed 10 type written pages. The proposal is to be single spaced. Use .5 margins all around, Arial font and 11-point type or print. Proposals not conforming to these guidelines will be returned without review. (Note: references are not included in the 10 page limit).

#### 1. Specific Aims/Purposes

State the overall objective or long-term goal of the proposed research; the specific aims/purposes; and the research questions and/or hypotheses addressed by the proposal.

#### 2. Background and Significance

Review the most significant previous work and current status of research in the field related to the problem under investigation. Identify interrelationships of the purpose, literature, and variables.

Identify how your study will fill knowledge gaps. Describe the theoretical significance of the proposed research and its potential for nursing application.

#### 3. Method

a) Research Design

b) Sample/Subjects

c) Measures/Instruments/Methods of Data Collection

d) Procedures for Data Collection

e) Plan(s) for Data Analysis

f) Limitations or potential difficulties in design or methods

g) 12-Month Time Frame/Schedule of Activities: Justify that the project can be completed within the time frame.

4. Human Subjects Protection: Describe and substantiate process for protection of human subjects.

5. Facilities/Resources and Collaborative Arrangements: Describe the facilities and resources available for the conduct of the project. Indicate if consultative support is required and include documentation of need plus Letter(s) of Agreement and Biographical Sketch (es) in Appendices.

**References (Not to exceed 2 pages) (word document or pdf)**

**Appendices: (word document or pdf)**

1. Appendix A: Letters of Support, Access, Collaboration

Attach no more than seven (7) letters of support from individuals responsible for access to potential subjects and other resources in settings where the study is conducted. All letters of support must be attached with the proposal. Letters sent separately will not be honored. Include:

- a) appropriate letters of support from cooperating agencies
- b) letter from major professor/adviser

2. Appendix B: NIH Biographical Sketches for co-investigators, major professor/advisor and/or consultants if applicable (Save form to your files - use tab to navigate through form.)

3. Appendix C - Documentation of Human Subjects Review

If applicable, attach a letter from the Institutional Review Board (IRB) verifying that the project has been reviewed and approved. If the project has not yet been reviewed, give the anticipated date of review. Documentation of the approval is required prior to receipt of the grant.

4. Appendix D - Measures/Instruments

A copy of all instruments should be attached. If an instrument is not in the public domain, include documentation of permission to use the instrument.

**MNRS Seed Grant and MNRS New Investigator Seed Grant Application Checklist**  
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