

2009 NANPA Foundation Silent Auction Donation Form
Albuquerque, NM • Feb 18-22, 2009
Please fax completed form to (303) 422-8894

PLEASE USE ONE FORM FOR EACH ITEM DONATED

Office Use only:

Item number: _____

CONTACT INFORMATION (Please print or type)

Company Name: _____

Contact Name: _____

Address: _____

City: _____ State/Prov: _____ Postal Code: _____

Phone: _____ Fax: _____

Email: _____

Website: _____

DONATED ITEM (Please print or type)**

Name of Item Donated: _____

Manufacturer: _____ Model #: _____ Cost or Value: _____

(\$50 or higher)

*Complete Description of Item: _____

Please provide supporting visual information with your donation such as a flyer, picture, brochure, etc., to display at the auction in addition to your item.

***If your item contains multiple services or products, please provide details above or attach second sheet.**

SERVICE OR GIFT CERTIFICATE INFORMATION REQUIREMENTS

All physical items should be on hand to take away from the auction. If there is no physical item, such as a workshop, tour, or service, please provide a gift certificate with the following information.

- **Name of product or service**
- **Description of what is included and what is excluded**
- **Name of person to contact for further information**
- **Name, address and full contact information for your company**
- **Instructions on how to redeem item**
- **Any additional information such as a photo or descriptive brochure as appropriate**
- **Date of expiration (if not specified, the general policy is a maximum of one year)**

SHIPPING OPTIONS: (Check one)

- I, or a representative of my company, will bring the above listed item(s) to the NANPA Bookstore at the Summit. I will receive a written confirmation, including details of when and where to turn item(s) in at a later date.
- Our company will **ship** the above item(s) to the NANPA office at NANPA Foundation / Auction, 10200 West 44th Avenue, Suite 304, Wheat Ridge, Colorado 80033, **to arrive by January 7, 2009.**

By submitting this form, you agree to provide the item or service you have listed above to the NANPA Foundation 2009 Silent Auction. All special requirements and donation specifications must be submitted in writing with this contract.

If after January 7, 2009, you must contact the auction coordinator at the NANPA office (720-881-6121) to make special arrangements to ship to the meeting site or hand carry the item(s) to the Summit.

****All items are tax deductible. You will receive a letter after the summit for your records.**