

EXHIBITOR AND SPONSORSHIP PROSPECTUS



Expanding Nursing Science in Population and Global Health

**New
for 2018!**
Reserve your booth
and sponsorships
online at
www.snrs.org

March 21-24, 2018

SHERATON ATLANTA | ATLANTA, GA

Hosted by the Nell Hodgson School of Nursing Emory University

Dear Exhibitors and Sponsors:

We are excited to invite you to sponsor and/or exhibit at the 32nd SNRS Annual Conference at the Sheraton Atlanta, March 21 – 24, 2018 where key decision makers will gather. The SNRS Annual Conference typically has nearly 600 attendees. Exhibitors can make valuable contacts through our targeted audience.

This brochure outlines the many opportunities you have to reach this important market, including exhibits, sponsorships, advertising, and media distribution.

Sponsor and/or Exhibit at the SNRS 32nd Annual Conference

- Share your services in an energized and focused setting.
- Take advantage of traffic builders, including advertising in the onsite program and having your brochure included in the attendee's registration packets. *(Separate fees apply.)*
- Network with your colleagues and other professionals.
- Enjoy multimedia exposure through printed programs, the SNRS website and promotional materials.

We look forward to working with you. Contact Jennifer Lanphere at jlanphere@kellencompany.com or call +1 720 881 6119 to develop a custom package for your organization.

We hope to see you in Atlanta!

www.snrs.org

About the SNRS Annual Conference

The SNRS Annual Conference is the focal point for those engaged in Nursing Research in the Southern Region of the United States. By bringing professionals and students together in an open exchange of information, the conference provides the highest standard in professional communication. The Annual conference offers the exhibitor/sponsor the opportunity to display their institutions to a key market.

Our Attendees

Attendees at the SNRS Annual Conference include faculty, deans from schools of nursing, graduate nursing students (MSN, DNP and PhD), clinical nurse specialists, nurse practitioners, and nurse researchers employed primarily in academic and patient care settings.

Accommodations

The meeting will be held at the Sheraton Atlanta. A special rate of \$219 single/double (plus applicable taxes) has been arranged. Reserve your room by calling **1 800 325 3535** and reference Southern Nursing Research Society or SNRS to receive the discounted rate. The reservation cut-off date is **February 26, 2018, 5:00 pm ET**; thereafter the hotel will accept reservations on a space available basis. Exhibitors are encouraged to stay at the conference hotel.



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Exhibit at SNRS

The Exhibitor Marketplace will be located in Salon A/B at the Sheraton Atlanta. The Exhibitor Marketplace will host all breaks and breakfasts on Thursday and Friday, and will close on Friday at 4:30 pm.

Booth Fees

(see Exhibit Hall Map for locations):

EXHIBIT BOOTH FEES *(before February 28, 2018; fees increase \$100 after this date)*

8'x10' Booth <i>(for-profit organizations)</i>	\$1,850
8'x10' Booth <i>(non-profit organizations)</i>	\$1,250

EACH 8' X 10' BOOTH PRICE INCLUDES:

- 8' high back wall and 3' high side drape
- One 6' x 30' draped table
- Two side chairs
- One 7" x 44" booth identification sign
- One exhibit pass which includes access to the conference and all sessions. *(excludes pre-conference workshops)*

Additional exhibit booth only passes are available for **\$160 per person**. Limit three additional registrations per booth space. This pass does not include access to the conference. Regular registration rates apply.

Early Bird Deadline

The exhibitor early bird deadline is **February 28, 2018**. We anticipate selling out again. Reserve your booth early, so your institution information can be included in all the marketing materials!

Set Up/Dismantle

Exhibitors will have access to the marketplace **Wednesday, March 21**, from **noon-5:00 pm** for set up. All exhibits must be installed by 5:00 pm for the exhibit hall opening at 7:00 am Thursday, March 22. Exhibits will be dismantled on **Friday, March 23, 4:30-5:30 pm**. Packing or dismantling of exhibit booths may not begin before **4:30 pm Friday, March 23**. If an organization dismantles early it may jeopardize its eligibility to exhibit at future SNRS Conferences. All space occupied by an exhibitor must be surrendered in the same condition as originally leased at the commencement of occupation.

Conflicting Event Policy

No entertainment, social functions or meetings may be scheduled to conflict with the official SNRS Annual Conference program or specific exhibit hours. Please see page 4 for more details.

Exhibit Hours – Subject to Change

Wednesday, March 21

Decorator Set Up	8:00-12:00 pm
Exhibitor Set Up	Noon-5:00 pm

Thursday, March 22

Exhibits Open/Continental Breakfast	7:00-8:00 am
Exhibits Open/Break	9:30-10:30 am
Exhibits Open/Lunch	12:00-1:30 pm
Exhibits Open/Break	3:30-4:00 pm
Exhibits Close	5:30 pm

Friday, March 23

Exhibits Open/Continental Breakfast	7:00-8:00 am
Exhibits Open/Break	9:30-10:30 am
Exhibits Open/Awards Luncheon	11:45am-1:45 pm
<i>(Please note that traffic may be low during this time due to the awards luncheon)</i>	
Exhibits Open/Break	3:30-4:30 pm
Dismantle	4:30-5:30 pm

This schedule is preliminary and subject to change. Exhibitors will be notified of changes by email.

Prize Drawings

Exhibitors can offer prize drawings for all attendees visiting the SNRS Exhibitors Marketplace. Invite attendees to put their business cards in a bowl (you supply) at your booth. We will draw for the prize drawing during the Friday Awards Luncheon. An SNRS liaison will collect the winning business card and prize. Any exhibitor can participate; simply indicate on the registration form that you will be hosting a give-away. Then let us know what prize you will be offering. We will advertise this in the onsite program. Attendees must be present to win. This is an opportunity for you to support the SNRS Exhibitors Marketplace and to encourage attendees to visit and leave their information at your booth.

Assignment of Exhibit Space

Every effort will be made to assign the exhibitor the first choice of location or as near to the the first choice as possible. When two or more exhibitors ask for the same booth location, booths will be assigned in accordance with date of receipt of payment and application. SNRS reserves the right to assign space as necessary in the best interest of the Annual Conference. Booth assignments will be made on a first come first serve basis.

Eligibility for Exhibiting

The Annual Conference is SNRS's premiere conference. Its purpose is to enhance the professional development of its members. Accordingly, SNRS reserves the exclusive and total right to control all aspects of the conduct of the meeting and exhibits. SNRS specifically reserves the right to determine the acceptability of applications for exhibit space. Applications must meet all of the following criteria:

- The products or services to be exhibited are of professional or educational interest or benefit to the registrants and are directly related to nursing research.
- The applicant is determined by SNRS to be ethical and reputable, and the goods and services to be exhibited are reasonably believed by SNRS not to be harmful, ineffective, or illegal.
- The applicant agrees to comply with SNRS's rules and regulations governing exhibits.
- The application, fees, and any required documents are received prior to the established deadline.

The exhibit hall is carpeted. The show colors will be indicated in the decorator kit that will be sent to you at a later date.

Please note: To maintain uniformity and to prevent obstruction of the view of adjoining booths, displays must NOT be higher than 8' in the back and 4' high along dividers and aisles. No walls, partitions, decorations or any other obstructions may be erected which in any way interfere with the view of any other exhibit. **Exhibitors desiring to use materials other than standard booth equipment or any signs, decorations,**

or arrangements of display materials conflicting in any way with these above regulations must submit a detailed sketch or a proposed layout by email at least 30 days prior to the opening of the exhibit, and must receive written approval from the meeting manager.

Cancellation Policy

Cancellations received in writing between **January 12, 2018 and February 13, 2018** will be subject to a 50% cancellation fee. There will be no refund for cancellations received after **February 13, 2018**. In the unlikely event of cancellation of the conference, SNRS is not responsible for any cost, damages or other expenses of any kind including, without limitation, transportation and/or hotel costs incurred by registrant.

Exhibit Shipping Information

Exhibitors are responsible for any handling charges associated with their packages and it is recommended to use the decorator or a trackable service. The shipping address, dates and information will be located in your exhibitor kit sent directly to you from the SNRS decorator. SNRS, the decorator, its employees and agents are not responsible for the shipping of stored materials. The hotel will not accept any exhibit material shipments.

Care of Exhibit Space

The exhibitor must, at its own expense, maintain and keep the booth and exhibit in clean and good order in accordance with these rules and regulations and all other applicable rules and ordinances.

Subleasing

Subleasing of the exhibit space is NOT permitted, and two or more companies may not share a single leased space.



Exhibitor Rules & Regulations

Utilities

Utilities (e.g., electrical, telephone, etc.) must be ordered directly from the designated vendors and are not included in the booth fee. Order forms will be emailed at a later date.

Security

Each exhibiting company is responsible for safeguarding its goods, materials, equipment and exhibit booth at all times. General security service will be provided by SNRS for the exhibition period, but neither the security service nor SNRS will be responsible for loss of or damage to any property.

Fire Regulations

All doors and openings must be kept clear. Exhibit signs, fire alarms and extinguishers must be visible at all times. Combustible decorations shall not be used. All packing containers, excelsior, wrapping paper, etc., are to be removed from the floor and must not be stored under tables or behind displays. All decorations must be able to stand a flameproof test.

Liability and Insurance

Exhibitor hereby assumes entire responsibility and hereby agrees to protect, defend, indemnify and save SNRS, Sheraton Atlanta, its owners, its operator, and each of their respective parent, subsidiaries, affiliates, employees, officers, directors, and agents harmless against all claims, losses or damages to persons or property, governmental charges or fines and attorney's fees arising out of or caused by its installation, removal, maintenance, occupancy or use of the exhibition premises or a part thereof, excluding any such liability caused by the sole gross negligence of SNRS, Sheraton Atlanta, and its employees and agents.

Exhibitor shall obtain and keep in force during the term of the installation and use of the exhibit premises, policies of Comprehensive General Liability Insurance and Contractual Liability Insurance, insuring and specifically referring to the contractual liability set forth in this Exhibit Agreement, in an amount not less than \$2,000,000 combined single limit for personal injury and property damage. SNRS, Sheraton Atlanta, its owners, its operator, shall be included in such policies as additional named insured's. In addition, exhibitor acknowledges that neither SNRS, Sheraton Atlanta, its owners, its operator, maintain insurance covering exhibitor's property and that it is the sole responsibility of exhibitor to obtain business interruption and property damage insurance insuring any losses by exhibitor.

Terms

To reserve your exhibit space and or sponsorship, please include a **25% non-refundable deposit**, with the entire balance due no later than **February 20, 2018**. Payments by check should be made payable to SNRS and forwarded to SNRS, 10200 West 44th Avenue, Suite #304, Wheat Ridge, CO 80033.

Hotel Use

SNRS reserves the right to control suite reservations at the hotel. No potential exhibitor will be allowed access to a hotel suite for the express purpose of circumventing the SNRS Exhibitors Marketplace and its attendant costs.

Press Conferences

Press conferences by exhibitors on the exhibit floor during the exhibit hours are prohibited. All news conferences must be coordinated with the SNRS meeting manager.

Meetings, Entertainment and Social Functions

No entertainment, social functions or meetings may be scheduled to conflict with the official SNRS Annual Conference program or specific exhibit hours. Requests for use of function space at the facility must be made in writing to SNRS C/O Jennifer Lanphere at janphere@kellencompany.com. Upon receipt of request for function space, SNRS will notify you if space is available. It is the responsibility of the exhibitor to finalize arrangements with the hotel.

Interpretation and Enforcement

These rules and regulations become a part of the contract between the exhibitor and SNRS. SNRS has full power of interpretation and enforcement of these rules and its decision is final. All matters in question not covered by these rules are subject to the decisions of SNRS and all decisions so made shall be binding on all parties affected by them as the original regulations. Exhibitors or their representatives who fail to observe these conditions, or contract or who, in the opinion of SNRS, conduct themselves unethically, may be dismissed from the exhibition without refund or other appeal.

Consent to Use of Photographic Images

Registration and attendance at, or participation in the Southern Nursing Research Society (SNRS) Annual Conference constitutes an agreement by the registrants to allow SNRS to use and distribute the registrant's photographic image in (e.g., brochures, advertising) and electronic images on the SNRS website, in promotional materials (e.g., emails), and in SNRS publications and newsletters.

Sponsorship Opportunities

Make the most of your visibility at the SNRS 32nd Annual Conference. SNRS offers support opportunities designed to showcase your institution in a single event or on a single item, and multiple opportunities at different levels of support. We have something for every participating institution to support and make the most of their marketing dollars.

Platinum Sponsor

Wifi - \$7,500

PLATINUM PACKAGE INCLUDES:

- Institution logo and Diamond Sponsor attribution prominently displayed on signage at the conference
- Half-page ad in onsite program
- Choice of WiFi password
Sponsor's choice of password will be displayed on signage and in the program book
- Use of "SNRS Platinum Sponsor" on all corporate signage, signatures and logos immediately before, during and after the Annual Conference
- Plus additional benefits listed above

Diamond Sponsor

Student Network/New Member Reception - \$5000

DIAMOND PACKAGE INCLUDES:

- Web banner ad on the SNRS website
- Use of "SNRS Diamond Sponsor" on all corporate signage, signatures and logos immediately before, during and after the Annual Conference
- Institution logo and Diamond Sponsor attribution prominently displayed on signage at the meeting and at the reception
- Plus additional benefits listed above

Gold Sponsor

Mobile App - \$2500

GOLD PACKAGE INCLUDES:

- Institution logo and Gold Sponsor attribution prominently displayed on signage at the conference and at the break
- Branding on the mobile app and signage at the meeting
- Use of "SNRS Gold Sponsor" on all corporate signage, signatures and logos immediately before, during and after the Annual Conference
- Plus additional benefits listed above

ALL SPONSORSHIPS INCLUDE:

- Recognition in online and printed marketing
- Company logo and 50-word company description in the meeting program
- Listing and logo on SNRS's Annual Conference website with hyperlink
- Company logo on onsite conference signage
- Listing in the meeting app with your logo
- Sponsor ribbons for badges

Silver Sponsor

Silent Auction - \$1,000

Student Lounge - \$1000

1 Day of Breaks (Thursday or Friday - 2 Breaks)

Symposium - \$800

SILVER PACKAGE INCLUDES:

- Institution logo and Silver Sponsor attribution prominently displayed on signage at the conference and at the Silent Auction, Student Lounge or Symposium
- Use of "SNRS Silver Sponsor" on all corporate signage, signatures and logos immediately before, during and after the Annual Conference
- Plus additional benefits listed above

Branded Items

- Lanyard **\$4,500**
- Tote Bag **\$4,000**
- Key Cards **\$3,500**
- Water Bottle **\$2,500**
- USB Drives **\$2,000**
- Note Pad **\$1,500**
- Pen **\$1,000**
- Mints **\$750**
- Lip Balm **\$500**

Custom Support Opportunities are Available!

Work directly with SNRS to create a customized sponsorship opportunity. Call Jennifer Lanphere at +1 720 881 6119 or email janphere@kellencompany.com to design a sponsorship package that meets your organization's unique needs.

Online Registration

Register for your exhibit space, advertising and sponsorships through the SNRS website at www.snrs.org.

Annual Conference Advertising

SNRS offers a number of opportunities to expand your presence at the Annual Conference. To place an ad in the SNRS Annual Conference onsite program, or a mobile app push notification, please complete the ad order section on the advertising form. Advertising is in B&W and we only accept ads as an electronic file, TIFF or PDF. Print ads must be at least 350 dpi high-resolution files. Please call if your ad is in a different format than listed above. **The deadline to submit ad materials for the conference program is February 20, 2018.**

PREMIUM POSITIONS

	<u>MEMBER</u>	<u>NON-MEMBER</u>
Outside Back Cover <i>(3 1/2" w x 8 1/2" h)</i>	\$800	\$850
Inside Front or Back Cover <i>(3 1/2" w x 8 1/2" h)</i>	\$800	\$850
Inside Full Page <i>(3 1/2" w x 8 1/2" h)</i>	\$700	\$750
Inside One-Half Page <i>(3 1/2" w x 4 1/4" h)</i>	\$600	\$650

MOBILE

Push notifications through the mobile app – \$100

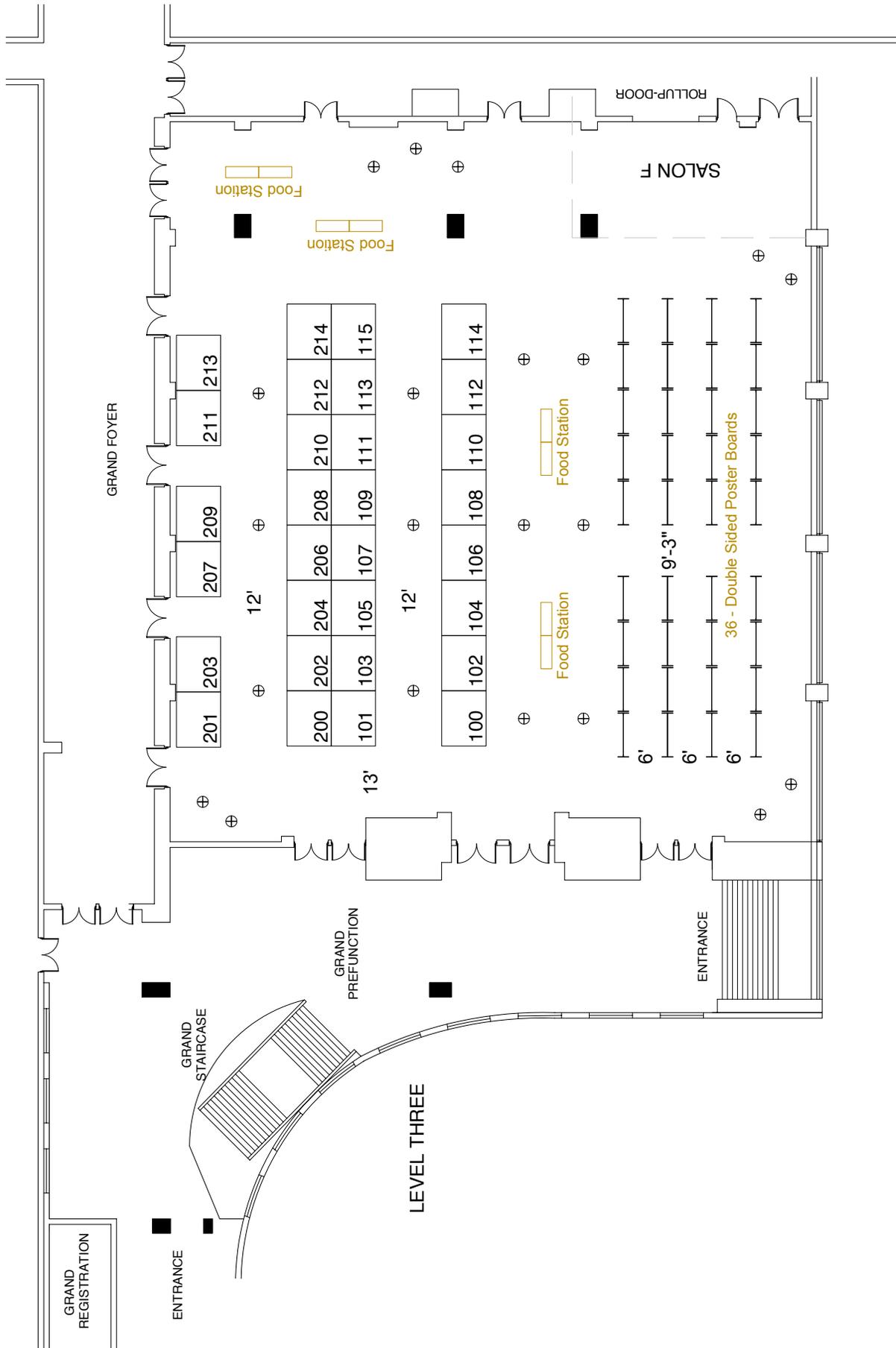
MEDIA INSERT

SNRS will place your brochure, pamphlet or flyer in each registration packet. All materials must be pre-approved by SSP. Institutions are responsible for any shipping and handling charges associated with these pieces. Unused materials cannot be returned.

	<u>MEMBER</u>	<u>NON-MEMBER</u>
Media Insert Fees	\$500	\$650



Conference Floorplan



Exhibitor, Sponsor & Advertising Application

32nd SNRS Annual Conference | March 21 - 24, 2018

Institution/Company: _____
Authorized Representative: _____ Title: _____
Address: _____
City, State, Zip: _____
Phone: _____ E-Mail: _____
Website/URL: _____

Please list your company name, address, phone # and website as you wish them to appear in official programs and on the SNRS website.

This exhibit contract includes one exhibitor per booth. The exhibitor pass includes entrance into the meeting excluding the pre-conference workshops. Please list your representative here and their email address.

1: _____ Email: _____

Badges for additional representatives may be purchased in advance for \$160 per person. Access to conference sessions, Friday Luncheon and the Funding Panel Breakfast are NOT included in this price. Limit three per booth. Please list your additional exhibitor reps here.

2: _____ 4: _____

3: _____

AGREEMENT—In signing this application, we agree to conform to the Exhibit Regulations for the SNRS 32nd Annual Conference.
Signature _____

APPLICATION DEADLINE: Applications not filed by **February 28, 2018** will be assigned on a space available basis and a \$100 late fee will be required before your application can be processed. Exhibit booth includes one exhibits pass. This pass includes admission to conference sessions, excluding the pre-conference workshops. The price of the booth includes the space itself for the duration of the show. Additional exhibits-only passes are \$160 each, limited to 3 passes; however, access to the sessions, Friday Awards Luncheon and the Funding Panel Breakfast is NOT included. Extra exhibitors wishing to attend the entire conference will receive the conference-pricing rate. Please see our website for more information regarding conference registration.

BOOTH LOCATION:

_____ # of exhibit spaces ordered 1st choice _____ 2nd choice _____ 3rd choice _____

Please locate us near...

We prefer to be located NEAR one of the following companies (specific names, not type of businesses):

1. _____
2. _____
3. _____
4. _____

Do not locate us near...

“Located away” means not directly next to or across the aisle.

We prefer to be located away from the following competing companies (specific names, not type of businesses):

1. _____
2. _____
3. _____
4. _____

Organization Listing Important Information: Please provide a description of 50 words or less about your organizations products and services to **Jennifer Lanphere** at janphere@kellencompany.com within a week of submission of this application. Descriptions will be published in the SNRS Annual Conference on-site program and on the Annual Conference web page with an active link to your website.

YES, we will participate in the prize drawing. Please provide a brief description of the item (30 words or less) to be included in the on-site program: _____

Exhibitor, Sponsor & Advertising Application

SNRS Sponsorship Contract

GENERAL

This contract, properly executed by sponsor, shall upon written acceptance and notification of sponsorship assigned by meeting management, constitute a valid and binding contract. The Southern Nursing Research Society, reserves the exclusive and total right to control all aspects of the conduct of this event; and specifically, it reserves the right to determine the eligibility of any sponsor for inclusion in the meeting sponsorship. Requests for sponsorship may be refused or restricted for any reason determined by SNRS. SNRS also reserves the right to render all interpretations and decisions, should questions arise, and to establish further regulations as may be deemed necessary to the general success and well being of the sponsorships and Conference. Meeting management's decisions and interpretations shall be accepted as final in all cases. The acceptance of this contract does not carry nor imply endorsement of the product or service by SNRS.

SNRS reserves the right to restrict any sponsorship because of method of operation, or any behavior that is judged objectionable; and also to prohibit or to that which is considered to detract from the general character of the sponsorships as a whole. This general restriction includes persons, things, conduct, printed matter, or anything deemed objectionable by SNRS. In the event of such restriction, SNRS is not liable for any refund or other sponsor expenses. All sponsorship packages may not be altered or changed in anyway. All sponsorships are as initially agreed upon.

PAYMENT FOR SPONSORSHIP

A 25% nonrefundable deposit must be received to secure a sponsorship. Full payment must be received by **February 30, 2018**; otherwise the sponsorship will be forfeited to a company on the waiting list. Checks must be made payable to the Southern Nursing Research Society. Visa, MasterCard, Discover and American Express will also be accepted. No sponsorship will be made prior to full payment of sponsorship fees. Sponsors with a balance due will not be allowed to sponsor until the balance is paid in full.

CANCELLATION/REFUND

SNRS must be notified in writing in the event of cancellation. If cancellation occurs prior to **February 13, 2018**, the sponsor will be refunded 50% of the sponsorship fee less the deposit. After **February 13, 2018**, no refunds will be made.

SNRS Sponsorship Contract

Please complete the information below and mail, or email with payment. Please email your company logo (high resolution 350 dpi, 6" wide in TIFF, EPS or PDF format) and brief company profile (50 words or less) to info@sspnet.org for inclusion in the program no later than **February 20, 2018**.

In signing this contract sponsor agrees to conform to all rules and regulations stated above. Breaches or infractions of these rules may jeopardize the eligibility to sponsor at future conferences hosted by SNRS.

Company Name: _____

Authorized Representative: _____ Title: _____

Address: _____

City, State, Zip: _____

Phone: _____

Email: _____ Website/URL: _____

Please list your company name, address, phone # and website as you wish them to appear in official programs and on the SNRS website.

Exhibitor, Sponsor & Advertising Application

32nd SNRS Annual Conference | March 21 - 24, 2018

Sponsorships

PLATINUM SPONSOR

- WiFi—\$7,500

DIAMOND SPONSOR

- Student Network/New Member Reception—\$5,000

GOLD SPONSOR

- Mobile App—\$2,500

SILVER SPONSOR

- Silent Auction—\$1,000
- Symposium—\$800
- Student Lounge—\$1,000

BRANDED ITEMS

- Lanyards..... \$4,500
- Tote Bag..... \$4,000
- Key Cards \$3,500
- Water Bottle..... \$2,500
- Note Pad \$1,500
- Pen..... \$1,000
- Emergency Kit \$1,000
- Mints \$750
- Lip Balm \$500

Advertising

Please email your ad copy to **Jennifer Lanphere** at janphere@kellencompany.com by **February 20, 2018**.

For more information please see page 6, On-site Program Advertising. SNRS reserves the right to accept, reject, delete or reword advertising.

	EXHIBITOR	NON-EXHIBITOR
<input type="checkbox"/> Outside Back Cover (3 1/2" w x 8 1/2" h)	\$800	\$850
<input type="checkbox"/> Inside Front or Back Cover (3 1/2" w x 8 1/2" h)	\$800	\$850
<input type="checkbox"/> Inside Full Page (3 1/2" w x 8 1/2" h)	\$700	\$750
<input type="checkbox"/> Inside One-Half Page (3 1/2" w x 4 1/4" h)	\$600	\$650
<input type="checkbox"/> Push notifications through the mobile app –	\$100	

Media Distribution Opportunity

SNRS will place your brochure in each registrant's tote bag.
 Please distribute my media item in the registrant's tote bag at **\$500** (member) and **\$650** (non-member) per a single sheet brochure.

SNRS reserves the right to accept or reject materials for this area and issue a refund of the fee if rejected. Please send a sample for approval via email to janphere@kellencompany.com. For more information please see Media Distribution on page 6.

Application Submission Options

MAIL YOUR APPLICATION AND PAYMENT TO:

SNRS
 Attn: Jennifer Lanphere, Account Manager
 10200 West 44th Avenue, Suite #304
 Wheat Ridge, CO 80033

SCAN AND EMAIL YOUR APPLICATION TO:

janphere@kellencompany.com

FOR QUESTIONS CALL:

1-877-314-7677

Fee Summary

- 8'x10' Booth (for-profit organizations) \$1,850
- 8'x10' Booth (non-profit organizations) \$1,250

One exhibitor pass is included in the booth fee. Additional exhibitor only passes are available for \$160 each, limit to 3 passes.
Please note: Additional exhibitor passes do not include admission to conference sessions, Friday Awards Luncheon and the Funding Panel Breakfast. If you are interested in attending the full conference, please see registration information on our website at www.snrs.org.

Exhibit Booth(s):	\$ _____
Additional Exhibitor Only Pass(es) (\$160 each, limited to 3 passes)	\$ _____
Sponsorship:	\$ _____
Media Distribution:	\$ _____
Advertising:	\$ _____
Late fee (if applying after 02/30/2018):	\$100
Total Enclosed:	\$ _____

Payment Method

- Check Visa Master Card AMEX Discover

Credit Card # _____

CVV Code (number on back of card) _____

Exp. Date: ___ / ___

Name of Cardholder _____

Signature _____

Important Deadlines:

APPLICATION DEADLINE:February 28, 2018
(Exhibit booth fees increase \$100 after this date and booths are assigned on a space-available basis)

ON-SITE PROGRAM AD
 COPY DEADLINE:February 20, 2018

HOTEL CUT-OFF:February 26, 2018