

2006 ASI Meeting Registration Form

The Marriott Toronto Eaton Centre • June 15 – 17, 2006

Send in your registration by one of the following ways:

- 1) Register online at www.asindexing.org
- 2) Fax with credit card information: (303) 422-8894
- 3) Mail with payment to: ASI, 10200 West 44th Avenue, Suite 304, Wheat Ridge, CO 80033

One registration form per attendee. Copy this form as needed.

Note: Hard copies of the form are required. Please, no phone registrations.



1. Registrant Please Print or Type. Please fill out contact information as you want it to appear on name badge and attendee list.

Name: _____ Day Phone: (____) _____
First Last Suffix/Degree

Affiliation: _____ FAX: (____) _____

Address: _____ E-mail address (print clearly): _____

City: _____ State/Province: _____

Postal/Zip Code: _____ Country: _____

Is this a new address: Yes No

First-time Attendee? Yes No

New Member since 01/05 Yes No

Confirmation will be sent to those who register by June 1, 2006

Confirmation preference: email mail

2. Early Bird Registration Fees – until May 25, 2006

**Sign up as a new ASI member now and also save!
Contact the office or go to the website**

Registration fee includes program and meals indicated on page 5 of the program.	Registration Fees				COST
	MEMBER		NON-MEMBER		
	By May 25	After May 25	By May 25	After May 25	
Meeting Registration	\$349	\$449	\$449	\$549	
One Day Registration program and associated events for selected day only.					
Friday	\$225		\$325		
Saturday	\$155		\$255		

3. Pre-Conference Workshop Registration See the times and descriptions starting on page 6.

Pre-Conference Workshops includes workshop, handouts, continental breakfast, morning and afternoon refreshment breaks as appropriate.	Workshop Fees				COST
	MEMBER		NON-MEMBER		
	By May 25	After May 25	By May 25	After May 25	
Workshop 1 - Indexing for Beginners	\$235	\$285	\$285	\$335	
Workshop 2 - Decision-Making in Our Indexes	\$145	\$195	\$195	\$245	
Workshop 3 - Introduction to Information Architecture and Usability	\$145	\$195	\$195	\$245	
Workshop 4 - Indexing Theology, Literary Criticism, and Public Policy	\$145	\$195	\$195	\$245	
Workshop 5 - Developing Enterprise Taxonomies	\$145	\$195	\$195	\$245	
Workshop 6 - Top Ten CINDEXTM Tips and Tricks for Macintosh OS X	\$75	\$125	\$125	\$175	
Workshop 7 - SKY Index Shortcuts: Efficient Editing	\$95	\$145	\$145	\$195	
Workshop 8 - Creating Website Indexes	\$145	\$195	\$195	\$245	
Workshop 9 - Top Ten CINDEXTM Tips and Tricks for Windows	\$75	\$125	\$125	\$175	
Workshop 10 - Solving SKY Index Puzzles; Macros and Pattern Matching	\$55	\$105	\$105	\$155	

Continue registration on next page

SUBTOTAL _____

4. Separate Fee Events

Extra Meal Tickets for those not registered for the full conference program		COST
Thursday June 15, 2006 Reception, Dinner, and Keynote Address: \$70	number of tickets _____	\$70/each
Friday June 16, 2006 Luncheon with Awards Presentation: \$40	number of tickets _____	\$40/each
Sunday June 18, 2006 Royal Ontario Museum Tour: \$17	number of tickets _____	\$17/each

TOTAL FEES (SECTIONS 2, 3, AND 4) _____

5. Breakout Sessions Registration

The breakout sessions are included in your registration fee. To indicate which sessions you anticipate attending, put an X in the box. See the times and descriptions starting on page 6.

<input type="checkbox"/> 8:15am – 9:30am	1 – Managing Large Projects
<input type="checkbox"/> 8:15am – 9:30am	2 – An Index Comparison Project, Part 2
<input type="checkbox"/> 8:15am – 9:30am	3 – The Glory and the Nothing of a Name
<input type="checkbox"/> 8:15am – 9:30am	4 – Usability of Web Indexes at an Academic Institution
<input type="checkbox"/> 10:00am – 10:45am	5 – Indexing and Bilingual Thesaurus Construction
<input type="checkbox"/> 10:00am – 11:15am	6 – Organizing Your Office Systems
<input type="checkbox"/> 10:00am – 11:30am	7 – Taking Charge of the Book
<input type="checkbox"/> 10:00am – 12:00pm	8 – Case Studies in HTML Indexing
<input type="checkbox"/> 11:00am – 12:00pm	9 – International Indexing Panel
<input type="checkbox"/> 1:30pm – 2:45pm	11 – In Search of Excellence
<input type="checkbox"/> 1:30pm – 2:45pm	12 – The Process of Building Taxonomies
<input type="checkbox"/> 1:30pm – 4:30pm	13 – Parliamentary Indexing
<input type="checkbox"/> 1:30pm – 4:30am	14 – Designing for Online Findability
<input type="checkbox"/> 3:00pm – 3:45am	15 – Ask an Indexer Panel
<input type="checkbox"/> 3:00am – 3:45pm	16 – Indexing Aerospace Books
<input type="checkbox"/> 4:00pm – 5:00pm	17 – Stopping to Listen: Ethical Places, Ethical Spaces
<input type="checkbox"/> 4:00pm – 5:00pm	18 – Evaluating Technical Indexes

Check the ASI website for possible addition of more sessions.

6. Meal Attendance Confirmation

Your meals will be ordered with the hotel based on your attendance indicated below. Will you be attending the following?

EVENT	Thursday	Friday	Saturday
Welcome Reception, Dinner and Keynote Address			
Breakfast			
Luncheon and Award Presentation			
Reception in Exhibit Area			
Continental Breakfast			
Lunch			

Vegetarian Meals Requested? Yes No
 Need us to order special meals for you due to food allergies or health issues? Contact us at info@asindexing.org to make these arrangements.

7. Additional Registration Needs

Special Needs (Please describe): _____

Need a roommate? Yes No
 Male Female Smoking Non-smoking

Roommates: Your name will be added to a list of others requesting roommates. You will receive this list by fax or e-mail.

8. Payment Information

Method of Payment: Check Check #: _____
 MasterCard Visa American Express Discover

Card Number _____

Expiration Date _____

Exact Name on Card _____

Signature _____

ASI POLICIES:

Fees payable in US Funds to ASI by check, Visa, MasterCard, Discover or American Express. Registration fees must accompany this form or registration cannot be processed. Registrations received after June 1, 2006 will be processed onsite and your name will not be included on the attendees list.

CANCELLATION POLICY:

ALL CANCELLATIONS MUST BE IN WRITING. Cancellations received in writing by June 1, 2006 will be issued a refund less a \$50 processing fee. No refunds after June 1, 2006.

Contact Information:

American Society of Indexers, 10200 West 44th Avenue, Suite 304, Wheat Ridge, CO 80033
 303-463-2887 • Fax: 303-422-8894 www.asindexing.org • info@asindexing.org